



Handbook Receipt Acknowledgment

I received a copy of Salem Baptist Christian School's Employee Handbook on _____.

I understand and agree that its provisions do **Not** create an employment contract.

I have had the opportunity to carefully read the Employee Handbook and have received an opportunity from the head of school to discuss its contents and to ask questions about any portion that I may not understand or about which I may have questions. This meeting took place on _____ (date).

I am prepared to follow the instructions of the handbook.

Employee Signature: _____

Employee's *Printed* Name _____

Head of School's Signature: _____